

Summer STEM Program Emergency Information

CONTACT INFORMATION

Child's Name: _____ Date of Birth: _____ Gender: _____
 Parent/Guardian Name(s): _____ Parent/Guardian Name: _____
 Camper's Address: _____ City: _____ ST: _____ Zip: _____
 Day Time Phone: _____ Evening Phone: _____ Cell Phone: _____
 Pager #: _____ email address: _____

If we CAN NOT REACH YOU, list in order of whom to call in case of an EMERGENCY?

Name: _____ Phone: _____ Relation: _____
 Name: _____ Phone: _____ Relation: _____

PEOPLE ALLOWED TO PICK-UP YOUR CHILD

Name: _____ Relationship: _____ Phone: _____
 Name: _____ Relationship: _____ Phone: _____
 Name: _____ Relationship: _____ Phone: _____

**If someone else is picking-up your child who isn't on this form, write a note & give to program staff with their name, phone number & relationship to child.*

HEALTH & MEDICAL INFORMATION (Please check ALL that apply)

- | | | |
|---|---|--|
| <input type="checkbox"/> Asthma/Respiratory Condition | <input type="checkbox"/> Attention Deficit Disorder | <input type="checkbox"/> Hearing Impaired/Deaf |
| <input type="checkbox"/> Developmentally Delayed | <input type="checkbox"/> Diabetes | <input type="checkbox"/> Unusual Bleeding |
| <input type="checkbox"/> Seizures, Type & Frequency _____ | | <input type="checkbox"/> Sun Burns Easily |
| <input type="checkbox"/> Bee Sting Allergy: _____ | Reaction: _____ | |
| <input type="checkbox"/> Pollen or Food Allergies: _____ | Reaction: _____ | |
| <input type="checkbox"/> Medication Allergies: _____ | Reaction: _____ | |

Does the Participant have a disability requiring any accommodations? Yes No

If yes, please explain: _____

**If your child is taking medication, please complete the Medication Dispensing Information form on first day of the summer program.*

BEHAVIOR INFORMATION

When your child gets frustrated or upset, how does he/she typically display his/her anger?

- Isolates him/herself from the group
 Yells
 Hits
 Becomes Quiet

Other: _____

What's the best way to calm down your child when he/she gets upset? What does he/she respond to?

Is there any other information that would help your child have a successful STEM Summer experience?

MEDICAL EMERGENCY WAIVER: I understand that STEM classes have certain risks and dangers. I hereby waive and release, for myself, my heirs, executors, administrators, and their respective assigns, any rights to damage I may have against STEM Afterschool Academy for any and all injuries and damages which may be suffered by my child.

 Parent/Guardian Signature

 Today's Date



Summer STEM Program

Code of Conduct Guidelines

STEM Academy is looking forward to providing your child with a fun, memorable, and safe summer learning experience. Each participant (children and youth volunteers) in our program has a responsibility to act in a way that assures a positive experience for all. All children are required to follow these guidelines.

Behavior Guidelines:

- Participants shall be responsible for their words and actions.
- Participants shall be respectful of others.
- Participants shall follow directions from staff members.
- Participants shall leave all electronic devices at home such as iPods, hand held computer games, MP3 players, and cell phones. (A parent/guardian must seek permission from the program director in order for the participant to be able to carry a cell phone for emergencies).

Prohibited Behaviors:

- Endangering the health and safety of themselves, other participants, and/or staff.
- Stealing, damaging, or failing to care for STEM Academy, MCPS or personal property.
- Continual disruption of the program.
- Refusal to follow the behavior guidelines.
- Inappropriate physical contact.
- Using profanity or inappropriate language or displaying clothing or other personal items with offensive content.
- Bullying or acts of aggression or violence.
- Possession or use of illegal substances, tobacco, or alcohol.
- Possession of weapons - any object that may cause harm to another, or place another person in fear of his/her safety, may be considered a weapon.

When a camper doesn't follow the behavior guidelines, we will take the following steps:

- Lead staff will redirect the director to a more appropriate behavior.
- The participant will be reminded of the behavior guidelines.
- If the behavior persists, staff will discuss the problem with a parent/guardian.
- The staff will document the situation. The written documents will include what the behavior problem is, what provoked the problem, and the corrective action taken.
- If the problem persists to the point where a second phone call becomes necessary, the Program Director may find it necessary to have the participant picked up early from the program.
- If a participant's behavior at any time threatens the immediate safety of him/her, other participants, or staff, the parent/guardian will be notified and expected to pick-up the child immediately.

Failure to comply with the Code of Conduct may result in the removal from the program and/or additional fees. There will be no refunds given for Participants who are removed from the program due to violations of the Code of Conduct.

Agreement

I have read and agree to adhere to the above Rules and Code of Conduct of the STEM Academy Summer STEM Program. My child and I fully understand the Rules and Code of Conduct as detailed above and I agree to him/her receiving appropriate disciplinary action should he/she breach them.

Child's Name: _____

Parent's Name: _____

Parent's Signature: _____

Date: _____