



STEM Afterschool Academy  
200 S. Stonestreet Avenue, Rockville,  
MD 20850

### **STEM Summer Program Cancellation Policy**

- ❖ Any time before May 1<sup>st</sup> 2017, upon written notice, any monies paid less \$100 processing fee will be refunded. Alternatively, you can apply to transfer to a future registration at 100% credit - subject to a nominal transfer fee.
- ❖ Between May 1<sup>st</sup> and June 1<sup>st</sup> 2017, 50% of monies paid are refundable; no less than \$100 will be refunded. Alternatively, you can apply to transfer to a future registration at 100% credit - subject to a nominal transfer fee.
- ❖ After June 1<sup>st</sup> 2017 you can only apply to transfer to a future registration at 75% credit. No monies paid will be refundable.
- ❖ Cancellations within 30 days of arrival will not receive a refund.
- ❖ Transfers from week to week within 4 weeks of arrival is possible. You should contact our office at 202-460-4250 or [Stemafterschool@gmail.com](mailto:Stemafterschool@gmail.com)
- ❖ All cancellations or transfer requests should also go through either contacts above.